

# Meeting Minutes

## CARVER EARLY COLLEGE

Date: February 18, 2019

Time: 1:00 pm

Location: Carver Early College Media Center

- I. Call to order: 1:21 pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Marcene Thornton	Present
Parent/Guardian	Chiquita Brown	Absent
Parent/Guardian	Sandra Bethea	Present
Parent/Guardian	Lakeisha Lockard	Absent
Instructional Staff	Joseph Marutollo	Absent
Instructional Staff	Kandice Richardson	Present
Instructional Staff	Dr. Melinda Landsman	Present
Community Member	Dr. Tene Davis	Present
Community Member	Angelyn Liu	Present
Swing Seat	Sandy Thomas	Present
Student	Khalil Edwards	Absent

Quorum Established: Yes

### III. Action Items

- a. **Approval of Agenda:** Motion made by: Sandy Thomas Seconded by: Dr. Landsman  
 Members Approving: All  
 Members Opposing: 0  
 Members Abstaining: 0  
**Motion Passes**
- b. **Approval of Previous Minutes:** Motion made by: Marcene Thornton Seconded by: Dr. Landsman  
 Members Approving: All  
 Members Opposing: 0  
 Members Abstaining: 0  
**Motion Passes**
- c. **Review Draft 2019-2020 Budget:** Reviewed school budget data to find ways to continue support of academic excellence (ex. professional development, summer bridge programs, GSU partnership, student mentorship). Discussed opportunities

# Meeting Minutes

*to support students with a life skills course and preparing students for Algebra 2/Physics.*

**IV. Information Items****a. Principal's Report**

*i. Discussed ways to utilize operating budget efficiently. Provided more information about P21 conference.*

**b. Parent & Community Engagement Update**

*i. Discussed ways to partner with community for life skills courses.*

**c. Study Abroad Update & Discussion**

*i. Discussed funding/partnership options and Council for International Educational Exchange.*

**V. Announcements:** *Testing and early dismissal update.***VI. Public Comment****VII. Adjournment**

Motion made by: [Marcene Thornton](#); Seconded by: [Sandra Bethea](#)

**Members Approving:** ALL

**Members Opposing:** 0

**Members Abstaining:** 0

**Motion Passes**

**ADJOURNED AT 3:00 pm**

---

**Minutes Taken By:** [Sandy Thomas](#)

**Position:** [Secretary](#)

**Date Approved:** [March 12, 2019](#)